



This form enables the Personnel Office to gather information on applicants that are interested in employment with the City. Filing this form allows the Personnel Department to notify potential applicants of examinations and employment opportunities for which they indicated an interest. It will be used for computer entry, so please follow the directions. This is not an application for employment. A separate application must be filed for each exam or employment opportunity pursued. This supplement can be updated when desired and will be actively considered for two years.

① PERSONAL INFORMATION <i>Print clearly.</i>				
Last Name:	First Name:	M.I.:	Social Security Number:	
Address:		City:	State: Zip:	
Phone Number:		E-mail Address:		
Mobile Number:				
② EDUCATION LEVEL <i>Check the number of years completed at each level.</i>		③ SELECT PROFICIENCIES		
	1 yr.	2 yrs.	3 yrs.	4 yrs.
High School:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trade School:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
College:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Postgraduate:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Do you have a valid NY State Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No Class: _____		
		Do you speak a language other than English? (optional) <input type="checkbox"/> Yes <input type="checkbox"/> No Language: _____		
		Level of computer ability: <input type="checkbox"/> Expert <input type="checkbox"/> Literate <input type="checkbox"/> Novice <input type="checkbox"/> None		
④ INTERESTS <i>Check at least one.</i>				
I am willing to work: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonally				
Please consider me for a position in or notify me of an examination for: <i>Check all that apply.</i>				
<input type="checkbox"/> Accounting	<input type="checkbox"/> Fire Inspection	<input type="checkbox"/> Program Administration		
<input type="checkbox"/> Assessment	<input type="checkbox"/> Food Services	<input type="checkbox"/> Purchasing		
<input type="checkbox"/> Audio/Visual Technology	<input type="checkbox"/> Golf Course Seasonal Positions	<input type="checkbox"/> Recreation Program Leader		
<input type="checkbox"/> Auxiliary Police	<input type="checkbox"/> Grounds Maintenance	<input type="checkbox"/> Recycling		
<input type="checkbox"/> Building Inspection	<input type="checkbox"/> Harbor Patrol	<input type="checkbox"/> Sanitation		
<input type="checkbox"/> Building Maintenance	<input type="checkbox"/> Housing Inspection	<input type="checkbox"/> School Monitor		
<input type="checkbox"/> Bus Driver	<input type="checkbox"/> Housing Project Management	<input type="checkbox"/> Secretarial		
<input type="checkbox"/> Carpentry	<input type="checkbox"/> Labor Supervision	<input type="checkbox"/> Security		
<input type="checkbox"/> Cashier	<input type="checkbox"/> Laborer	<input type="checkbox"/> Senior Services		
<input type="checkbox"/> Cleaning/Custodial	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Sign Painting		
<input type="checkbox"/> Clerical	<input type="checkbox"/> Legal Services	<input type="checkbox"/> Stenography		
<input type="checkbox"/> Code Enforcement	<input type="checkbox"/> Librarian	<input type="checkbox"/> Teacher's Assistant		
<input type="checkbox"/> Communications	<input type="checkbox"/> Library Administration	<input type="checkbox"/> Tenant Relations		
<input type="checkbox"/> Community Relations	<input type="checkbox"/> Lifeguard/Water Safety Instructor	<input type="checkbox"/> Traffic Marking		
<input type="checkbox"/> Computer Operations	<input type="checkbox"/> Masonry	<input type="checkbox"/> Tree Trimmer		
<input type="checkbox"/> Crossing Guard	<input type="checkbox"/> Mechanic	<input type="checkbox"/> Typing		
<input type="checkbox"/> Day Camp Positions	<input type="checkbox"/> Nursing	<input type="checkbox"/> Veteran Services		
<input type="checkbox"/> Driver	<input type="checkbox"/> Painting	<input type="checkbox"/> Water and Sewer Operations		
<input type="checkbox"/> Driver/Operator Construction	<input type="checkbox"/> Park Attendant	<input type="checkbox"/> Water Meter Reader		
<input type="checkbox"/> Emergency Dispatching	<input type="checkbox"/> Parking Enforcement	<input type="checkbox"/> Water Meter Servicing		
<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> Personnel	<input type="checkbox"/> Welder		
<input type="checkbox"/> Engineering/Architectural	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Youth Services		
<input type="checkbox"/> Environmental Protection	<input type="checkbox"/> Police Officer	<input type="checkbox"/> Other:		

⇒ **Applicant's Signature:** _____ **Date:** _____